



**Meeting Minutes**  
**20 April 2016**

**Committee members present:**

Brian Vander Naald (chair), Brian Buma, Chris Donar, Roxy Felkl, Kelly Jensen, Karen Schmitt, Jan Straley, and Emily Wall

**Ad-hoc member(s):**

Carolyn Bergstrom (IACUC representative for UAS)

**Committee members absent:**

Roxy Felkl, Claire Ligsay, Chip McMillan

**Guests:**

None

**Members emeritus:**

Sanjay Pyare, David Tallmon

**Discussion Items**

**New Business**

**Additions to the Agenda...**

G&C Office move timeline report from Claire via Kelly

An update to the IRB protocol review process for AY17 given various departures and sabbaticals

An update regarding Strategic Pathways (SP)

Questions regarding the “scholarly communication committee”

Tidal Echoes launch report

Upon Emily’s arrival, the group took up the topic of Chairship and membership for the coming year. Hearing no other nominations, Emily moved that Brian B be elected as Chair; Brian B seconded. The committee elected Brian B by consensus – Congratulations!!!

All other members intend to continue service with the following exceptions: David Noon will replace Brian VN as Social Sciences representative; SoE is opting out of representation for the coming year; Brian VN is awaiting a response from SoM regarding their interest in representation.

**By consensus, the members decided to shift the order of agenda items to accommodate voting and reports once Emily arrived from teaching responsibilities; however, items are reported here in the order of the agenda and previous meeting minutes format.**



## **Continuing Business**

### **SPBAC and research activity reporting...**

These measures/evaluation were advanced to Maaren H and will now move on to Statewide for further consideration. This committee will wait for response and/or feedback.

### **Proposal Prioritization Committee (PPC)...**

The PPC flow chart has been approved by all A&S departments and is now codified. Kelly will begin to implement as needed/applicable.

### **URECA Symposium report...**

Brian reported that the Symposium was a success and included 7 student presentations all of which were polished and professional. The audience this year was particularly engaged.

### **Honors/URECA Summer Working Group...**

Karen reported that a faculty working group has formed to work during the summer (likely June) to address the baccalaureate experience; 1 credit summer workload will be given to those who participate. Robin W will chair the group which has been tasked with looking at how Honors/URECA can be adjusted to be an element of the experience, rather than an "add on". We want to retain program identity while asking the question, "What should we do with it in the next steps?" This will be in lieu of an expedited program review and is intended as an integration effort rather than driven as a budget reduction exercise. Due to existing summer workload scheduling conflicts, none of the RCA members is available to participate. Kelly will be available to provide data and/or institutional history if helpful/needed.

## **Agenda Additions**

**G&C Office move...**Kelly reported for Claire (who was on a project and unable to attend) that G&C staff are scheduled to move to their new location (Hendrickson Building) on April 28 and 29. Faculty and Staff should assume that G&C support will be reduced or unavailable during this time.

**IRB needs update...**Kelly and Karen reported that with Brian VN's departure and Erica's sabbatical, the proposal to cover IRB protocol review needs includes using the current UAF-UAS IACUC model wherein UAS pays an annual fee to UAF to administer the reviews and associated documentation. Kelly is scheduled to meet with Erica next week; more details regarding the arrangement will be announced at the first Fall RCA meeting.

**Tidal Echoes launch report...**Emily announced that the launch was a great success and that this year's issue includes an even greater variety of offerings. Also of note are the many locations from which the authors come.

**Strategic Pathways (SP) update...**Karen provided details regarding the most recent budget scenario explaining that while helpful, we are still yet to know about final budget amounts and how these will impact decision-making under the SP framework.

**Scholarly communications Committee...**Jan asked if the members are aware of a committee such as this? She has received requests from them to provide her recent publications information, some of which was then omitted. The group was unaware of a committee by this name, but wondered if it might actually be Library personnel working with the UA Scholarworks database. Much discussion ensued regarding the need for understanding who is collecting this information and who is distributing it and where it is being stored...resulting in an action item for further clarification (see below).



**Closing discussion...**from the report regarding SP, the group closed the meeting by discussing and considering many of the budget-related announcements recently made.

**Establish next meeting date**

The group decided by consensus that the next meeting shall be held in the Fall Semester. Brian B will send a Doodle Poll to establish a date and time.

**Action items**

- Provide the list of individuals participating in the Faculty Working Group – Baccalaureate experience (**Karen**)
- Ask Beatrice of the Library to attend and/or present during the first Fall meeting regarding UA Scholarworks (**Brian B**)
- Ask Statewide Academic Council (SAC) if UAS is included in the UA Scholarworks program and associated metrics (**Karen**)
- Provide the list of individuals participating in the various Strategic Pathways Committees (**Karen**)
- Notify the committee of the decision SoM makes regarding membership on the Committee (**Brian VN**)
- Notify the committee of the arrangement for covering IRB protocol review needs in the coming year (**Kelly**)
- Survey poll for next meeting date (**Brian B**)