



**Meeting Minutes**  
**15 September 2016**

**Committee members present:**

Brian Buma (chair), Chris Donar, Cindy Eriksen, Roxy Felkl, Kelly Jensen, Dave Noon, Karen Schmitt, and Emily Wall

**Ad-hoc member(s):**

Carolyn Bergstrom (IACUC representative for UAS)

**Committee members absent:**

Jan Straley

**Guests:**

None

**Members emeritus:**

Sanjay Pyare, David Tallmon

*Goal for RCA Committee: To encourage research and creative activities at UAS in all departments, consolidate required documents pertaining to and relevant for those activities, and make life easier for faculty and students that conduct these activities.*

**Discussion Items**

**Agenda Items**

**New year; check in**

- AY16-17 meetings will be scheduled via DoodlePoll

**Field Safety Guidelines**

- No updates or edits to document sent to Faculty Senate; upon approval, need to secure a centralized location for these type of documents – VPRSP Office? Suggest begin working on other safety items (i.e. boats, cars).

**Claire's transition/replacement update**

- Cindy is currently filling this role.
- Roxy expects to post and fill the position but has not yet received full clearance to do so.

**URECA Program Future**

- Historically a campus-wide program making it more vulnerable to across-the-board budget cuts. Schools outside of A&S are less concerned about potential cuts to this program because most applicants come from A&S. Karen, Brian, and Kelly met to discuss possible alternatives; the current proposal is to shift the funding fully into A&S and further, to charge the



Departments (NS, SS, H) with individually administering the funding and award process with funds to be “evenly” divided. This idea is somewhat complicated by the need to extricate the URECA funds from the Honors Program funds (which fund a large portion of one faculty (Neely) salary). With this shift, it is suggested that learning outcomes be embedded into the new process.

- Chris expressed a concern that bipartite faculty would be limited in their ability to support and/or mentor possible awardees.

- Representatives from each of the Departments agreed to solicit possible learning outcomes from their respective groups and to report back. Representatives also agreed to query their Departments about support for transitioning URECA funds and administration to the individual groups.

#### **Clearinghouse of Information**

- Deferred to next meeting

#### **Strategic Pathways**

- Karen reported that the Research Administration review team has been charged with reducing costs by 20% and that the group is gathering details and preparing for their first sessions.

#### **Auke Bay property acquisition proposal to DoE**

- Karen reported that much of the late Summer was spent in proposal preparation; the proposal has been successfully submitted. Next steps are a review by DoE and, if approved, then on to GSA. CBJ has also prepared a proposal; we do not know the status of its submission.

#### **Transition of UAS IRB protocol review needs to UAF IRB Committee**

- Kelly reported that with Erica Hill’s AY16-17 sabbatical and a successful process in place for IACUC protocol review needs, UAS has decided (at least for this year) to pay a flat fee to UAF for IRB administration. UAF has indicated that UAS need not place a liaison member on its committee for this year, but will request a UAS member (presumably Erica) next year if we continue with this arrangement. Kelly will facilitate notifying any UAS PIs with work requiring IRB review, that they will need to coordinate those efforts with UAF.

### **Agenda Additions**

**None**

### **Action items**

- Research centralized location for safety document retention (**Brian** to ask Anita P)
- During Department Meetings, ask for feedback regarding proposal to re-engineer URECA funding and administration (**Brian, Emily, Dave**)
- Survey poll for next meeting date (**Brian**)