

UAS Staff Council Agenda

Tuesday, May 17, 2011 @ 9am

Location: Novatney Conference Room (Juneau) • Room 110 (Sitka) • P516 (Ketchikan)

Toll-Free Number¹: 800-893-8850 **Participant PIN:** 8036459

1. Call to Order and Roll Call

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|--|---|
| <input type="checkbox"/> Mary McRae Miller, President | <input type="checkbox"/> Kim Davis, Sitka Member-at-Large |
| <input type="checkbox"/> Gwenna Richardson, Vice-President | <input type="checkbox"/> Members of the Public: |
| <input type="checkbox"/> Dan Garcia, Secretary | |
| <input type="checkbox"/> Debbie Muller, Juneau Member-at-Large | |

2. Adopt the Agenda

3. Adopt the Minutes for April

4. President's Report

- a. Governance meetings
- b. June meeting

5. Elections

6. Encouragement Team

- a. Expenditures issue

7. Campus Reports

- a. Juneau –Muller (written report provided)
- b. Ketchikan – Richardson
- c. Sitka – Davis

8. Other Business

9. Public Comment

10. Next Meeting

Attachments:

- April Minutes

¹ Note that this conference line has limited capacity; we encourage people to attend the local meeting with their campus representative.

UAS Staff Council

Minutes - **DRAFT**

Friday, April 15, 2011 @ 9:00 am

1. Call to Order and Roll Call

Present: Mary McRae Miller, Gwenna Richardson, Debbie Muller, Kim Davis

Guests: Nicole Duclos

2. Adopt the Agenda

Kim Davis moved to adopt the agenda; Gwenna Richardson seconded. The motion passed unopposed.

3. Adopt the Minutes for March 2011

Debbie Muller moved to adopt the minutes for March 2011, as amended. Gwenna Richardson seconded, and the motion passed unopposed.

4. President's Report (Miller)

Mary Miller reported that staff salaries were in both the House and Senate versions of the budget so far. Dean Krause will be here until July, probably followed by an interim Dean in the School of Management, and the Provost indicated an intention to look at a larger role for campus directors for the School of Career Education. The Chancellor firmly requested that we all use data from Institutional Research (Diane Meador) to ensure consistency. As of the Chancellor's Cabinet meeting, there were 539 folks in line to graduate.

5. Planning for Fall Retreat – Ketchikan (Miller)

The group agreed that orientation needed to happen in late August or early September, and that the Retreat should be around early November. All agreed that it should be in Ketchikan.

6. Staff Training Subcommittee Update (Richardson)

Gwenna Richardson indicated that the April staff training session should always be reserved for Mike Humphrey (Statewide Benefits) due to Open Enrollment. Planning for the 11-12 training calendar is on hold for the elections.

7. Elections

Mary Miller addressed a possible problem with the election schedule, and the group agreed that Nominations should be scheduled for May 2 – 13, with voting from May 16 – 23rd. Final announcement of 11-12 officers continues to be May 27.

8. Campus Reports

Juneau – Debbie Muller reported an author event on April 22nd.

Ketchikan – Gwenna Richardson reported a new Director, Dr. Anthony Mansueto, graduation on April 30, finals feast (next week), Wellness Day on April 8 went well, and Open Enrollment starts today.

Sitka – Kim Davis reported that a Juneau campus science class visited Sitka and had very good reviews, and that there was an Emergency Response training on campus that a number of people participated in.

9. Other Business

Mary Miller reported that the Chancellor is very supportive of Staff Development Day, which will be May 13th this year in Juneau. Staff Development Day in Sitka and Ketchikan tends to be a safety briefing to the entire body of employees (i.e., faculty and staff). No decision has been made about whether Staff Council will have an afternoon session; the group decided to have the actual May meeting separately from the SDD event.

Mary Miller asked whether the Council was interested in taking on the work of the Encouragement Team, and the idea was received favorably.

The Council discussed potential committees for the fall, and agreed that no final decisions could be made until elections. However, the four topics agreed upon for future consideration included Encouragement, Staff Training, Staff Make Students Count, and Communications (to include the website and possibly a newsletter).

10. Public Comment

There was no public comment.

11. Next Meeting

The next meeting will be May 17, 2011, at 9:00 a.m.