

UAS Staff Council Retreat Minutes

April 17, 2012 @ 10:30 am

Location: Room 106 (Sitka)

1. Call to Order and Roll Call

- Gwenna Richardson, President
- Mae DelCastillo, Vice-President
- Debbie Muller, Secretary

- Marianne Ledford, Ketchikan Member-at-Large
- Kim Davis, Sitka Member-at-Large
- Mischelle Pennoyer, Juneau Member-at-Large

2. Adopt the Agenda

3. **Staff Development Day – moved from earlier** – some additional discussion about organizing future Staff Development Day committee(s) – should include entire region; possibly the Members-at-large; shouldn't come from the Chancellor; Marianne Ledford said that Mischelle Pennoyer is already very busy – it is too large a burden for the Juneau member-at-large; Mischelle Pennoyer thought that Kirk was asking her as a person, not as Staff Council member – she asked what the responsibilities were; a follow up from the Chancellor didn't happen; Kirk McAllister was looking for help – miscommunication; clear not a Staff Council event...Juneau needs to find solution, great opportunity for Juneau representative to link staff with staff council; this year session being run by Juneau Staff Council representative. Immediate issue resolved, next year still muddy...Mae thought it was a done deal...UAF does, UAA does....not like UAS with 3 campuses; shouldn't be decided without talking to Staff Council President; makes sense as MAU...members-at-large, would need to be in By-laws. Gwenna Richardson asked if she should talk to Chancellor, Mae Del Castillo replied yes, we need to determine if Chancellor and Kirk McAllister have already spoken/decided. Gwenna Richardson will speak with Chancellor.

Kim Davis – “nice as a whole”

Mischelle Pennoyer – how to include last 3 meetings, video a.m. session to Ketchikan & Sitka

Gwenna Richardson – Staff Development Day – Juneau bigger numbers, informative

This year, Sitka's having one clean campus...

Marianne Ledford – difference between top down “Juneau Says” and making something available, appreciate it...

Sitka won't do “mandated” but want to participate

Gwenna Richardson – next couple weeks will see Chancellor; won't be in Juneau to go to it, although she has participated in the last few years (that's how we got Mary).

Mae Del Castillo – session where there's going to be Staff Council updates

Gwenna Richardson – Kim Davis wants to come, Mischelle and Dayna are running, should have a few more folks.

Kim Davis – have May meeting in Juneau, then Staff Development Day the next day

Gwenna Richardson – not elaborate, introduce new Staff Council, would come up as well, meet with Chancellor and get some other stuff done...arrive Monday night? Later meeting time that 8:30 a.m.

Marianne Ledford – video conferencing didn't fall together (for this retreat), will check with DCS for procedure, works best through statewide OIT, conference room in Juneau?

4. **Constitutions** – went through word by word and made proposed changes to be voted on by membership

5. **ByLaws** – went through word by word and made proposed changes to be voted on by membership

6. **Website Updating** (<http://www.uas.alaska.edu/staffcouncil/>) – didn't get to this item...the gist of the item for discussion were shall we archive emails onto the shared drive? Google Docs?
7. **Listening Session Notes** – Mischelle Pennoyer will check with Provost about sending out to members; is there additional stuff to be included? Statewide has on their website; Is Provost looking for more feedback? If so, what type?
8. **Adjournment**
9. **Next Retreat Meeting Date: June 2012**

Attachments:

- Constitution
- ByLaws
- Website
- Listening Session Notes