

UAS Staff Council Retreat Minutes

June 14, 2012 @ 8:00 am

Location: Juneau

1. Attendees:

Gwenna Richardson, President
Mae DelCastillo, Vice-President
Debbie Muller, Secretary
April Susky, FY13 Secretary

Marianne Ledford, Ketchikan Member-at-Large
Kim Davis, Sitka Member-at-Large
Mischelle Pennoyer, Juneau Member-at-Large
J Cunningham, FY13 Juneau Member-at-Large
Members of the Public: Chancellor Pugh, Dayna Mackey

2. Adopt the Agenda

3. Orientation for FY13 Incoming Officers

4. Budget for FY13

5. Vice Chancellor Jim Danielson

- a. Mr. Danielson stressed the importance of job performance evaluations as a means of fostering dialogue about job growth. His goal is to increase job evaluation frequency and quality at UAS. There is a related Skillsoft training, "Reviewing and Rewarding Performance," available under employee services in UAOnline.
- b. The Vice Chancellor also called for better campus coordination and visual presentation during Staff Development (Appreciation) Day.

6. Chancellor John Pugh

- a. Chancellor Pugh discussed the Health Care Task Force. It is likely that staff raises will not cover rising health insurance costs.
- b. On the budget, Chancellor Pugh said that we will likely see a flat budget this year.
- c. Tuition raises—there won't be much of a raise in FY14.
- d. E-learning—the Chancellor said that UAS must keep current with technology upgrades.

7. Calendar/Schedule for FY13

- a. Motion to cancel the July meeting. Marianne Ledford moved; Kim Davis seconded; motion carried unopposed.
- b. New meeting time: 3rd Tuesday of the month 1:30-3:00 (with video conferencing).

8. Committees – Health, Wellness (will be discussed w/Jim), and Communication

- a. Kim Davis motioned to combine Training, Well Being, and Staff Day into one committee. Marianne Ledford seconded; motion carried unopposed.
- b. Marianne Ledford motioned to name the new committee the Staff Development Committee. Motion carried unanimously. Committee members will be: JJ Cunningham, Kim Davis, Mae DelCastillo; Dayna Mackey will chair.
- c. The Communication Committee was eliminated.

9. Next Retreat Meeting Date: November 2012