

UAS Staff Council Meeting Minutes

Thursday, April 27, 2017

Juneau Campus, Chancellor's Conference Room; Sitka Campus, Rm 110; Ketchikan Campus,
P303

1. Call to order and Roll Call

Present:

- Kolene James: President 2016-2018
- Gwenna Richardson: Vice President 2015-2017
- Kiwana Sutton: Secretary 2017-2018
- Mae Delcastillo: Member-at-Large Juneau 2015-2017
- Marianne Ledford: Member-at-Large Ketchikan 2015-2017
- Amelia Budd: Member-at-Large Sitka 2016-2018
- Guests

2. Agenda Amendments

1. Marianne suggests amendments to agenda
 - i. Agenda amended with staff excellence award mentions and staff alliance mentions
 - ii. Power and privilege mention added in diversity section
 - iii. Agenda changed in Google Drive

3. Adopt Agenda

1. Gwenna motions to adopt agenda
 - i. Mae seconds
 - ii. All in favor

4. Approve March minutes

1. Change made to Lisa Hoferkamp's name
2. Gwenna moves to adopt March minutes
 - i. Marianne seconds
 - ii. All in favor

5. Staff Development Days update

- How involved should staff council be for Staff Development Day (SDD)?
 - i. SDD is mentioned in the Staff Council bylaws
 - ii. Should we keep that event in our bylaws?
 - iii. What should SC role be in SDD?
- Sitka and Ketchikan are more active in the decision-making process for SDD at their campuses
- Juneau SDD is more HR-led
- Kolene-How much money is needed for SDD in Sitka and Ketchikan?
 - i. Gwenna-Numbers submitted previously

- ii. Amelia-Does not believe a speaker fee is necessary, but catering funds may be needed
- iii. Mae-\$200 for Sitka and Ketchikan and \$800 for Juneau
 - 1. HR paying for day 1 lunch in Juneau
 - 2. Juneau SC members sponsoring snacks
- iv. Entertainment forms should be filled out to request funds for items for SDD
- v. Kolene asks forms to be in by May 5
- HR to set up video conference for Chancellor's comments on day 2 of SDD

6. SMSC and Staff Excellence

- 1. Mae-for these awards, the nomination letters will be given to winners to review
- 2. Chancellor to announce SEA winners, and SMSC nominees only at SDD

7. SC elections

- 1. Nomination period open
- 2. Mae reads nominations aloud
- 3. Nominations end April 28
- 4. Election page open from May 4-May 18
- 5. Marianne-What are the plans for the summer retreat?
 - i. Will both outgoing and incoming members be present?
 - 1. Action item for Kolene

8. SC Committees

- Diversity Action Committee
 - i. Put on hold for a bit for members to focus on other committees
 - 1. Provost and VC Nelson hosted a conversation (Student Success Summit)
 - a. Most of the conversation was about "65 by 2025" goal
- Committee has not been meeting

9. Power & Privilege

- Dates set:
 - i. Nov. 7, 2017
 - ii. Nov. 7, 2018
 - iii. P&P 2016 report available

10. Morale movement

- Kolene spoke with Morgan Dufseth
 - i. She is trying to set up a shared document that lists all campus morale events and activities
 - ii. Will include ability to share ideas

11. SPBAC

- Met on March 23
- Budget update
 - i. Over 384k hold back in UA restricted funds

1. Trying to find 120k base reduction and to reduce executive positions
2. This does not include Executive Dean in Career ED or SOM Dean position
3. Revenue ideas considered
4. How should departments think about budget reductions given that enrollment is down?
5. Provost went over program reviews
6. Mae-confirmed that SPBAC is only by invitation

12. JHCC/SHCC

- Did not meet
- Next meeting is May 10

13. Cody Bennett joins meeting

14. Compensation Committee

- Gwenna sent out compensation recommendation list
- Staff Alliance still reviewing
- Recommendations will be forwarded to President Johnsen
- Feedback can be provided to Mae, Gwenna, or Amelia for submission at Staff Alliance meeting

15. Title IX Review Committee

- Kolene
 - i. Marianne, Kolene, Lori, and Em Rademaker met
 - ii. Went over Title IX revision
 - iii. Kolene would like supervisors to have trauma informed training
 - iv. Lori available for questions

16. Campus updates

- **Sitka-**
 - i. Law enforcement program suspended admissions
 - ii. Michael Alexa was on campus for cross-cultural communication training
 - iii. Staff changes-IT and facilities
 - iv. Changes in student services staffing and student workers
- **Ketchikan-**
 - i. Renovation of Tech center
 - ii. Planning for end of the year Staff/Faculty BBQ
 - iii. IT search ongoing
 - iv. Science faculty position interviewing
 - v. HME certification on campus
- **Juneau-**
 - i. Kids2College May 12
 - ii. Tobacco free culture concerns

1. Wellness coalition meeting brought up concerns that people still smoke on campus
 - a. Lack of signage
 - b. "butt litter" cleanup on campus
 - c. Looking for funding for signs
- iii. Margie shared tobacco survey results
- iv. Speed of Trust
 1. EMSA leadership reading Speed of Trust book
- v. Alaska Native Studies Council conference to be held in Juneau April 13-15, 2018
- Comments from Amelia
 - i. Would like more availability of speakers to visit Sitka and Ketchikan in person
 - ii. Video conference not very interactive and not always reliable

17. Other business

- Discuss ways to improve the support that SC members receive
- How to accommodate governance work through supervisors
- UAF has non-voting past-president position to provide advising support for new president
- SC compensation
 - i. Annual leave?
 - ii. There is an opportunity for annual leave to be earned via Gail Cheney
 - iii. Chancellor in support of SC compensation and constitution and bylaws revision that includes workload adjustments
- Cody-Has UAF articulated the compensation/support?
 - i. Yes (Article 2A of UAF constitution)
 - ii. Gwenna- in BoR policies and regulations, it is stated that members will receive support from supervisors

18. Adjourn

- Gwenna makes a motion to adjourn
- Marianne seconds
- All in favor

19. Meeting Adjourned at 11 a.m.