

## **UAS Staff Council Meeting Minutes**

**Wednesday, January 24, 2018 9-11 a.m.**

**Ketchikan Campus, Z 114; Sitka Campus, Rm 110;**

**Juneau Campus, Chancellor's Conf. Rm. 204**

### **1. Call to Order and Roll Call**

- 1.1. Kolene James, President, 2016-2018
- 1.2. Kiwana Sutton, Vice President, 2017-2019
- 1.3. Michelle Warrenchuk, Secretary, 2017-2018
- 1.4. Trisha Lee, Member-At-Large Juneau, 2017-2019
- 1.5. Marianne Ledford, Member-At-Large Ketchikan, 2017-2019
- 1.6. Amelia Budd, Member-At-Large Sitka, 2016-2018
- 1.7. Members of the Public –Amanda Triplett, Rick Peterson Project Coordinator Fund 3 from Sitka

### **2. Adopt Agenda** – 9:07 Start – Kiwana motions, Trisha adopts

### **3. Approve December Minutes** –Marianne motions, Kiwana seconds with changes to the details on budget

### **4. President and Vice President updates**

**UA Leadership Workshop outcome**-Save for Provost Karen Carey Joins at 10:00 AM

- Statewide workshop in Anchorage with great presenters
- Find a common message for all of us to stand behind that highlights us, <https://www.alaska.edu/pres/leadership/>

### **5. Contribute to Alaska's economic development**

Provide Alaska's skilled workforce

Grow our world class research

Increase degree attainment

Operate most cost effectively

- Provost Karen Carey- Continues discussions and sharing details from Leadership workshop
- Word cloud- to describe the university - what Staff and Faculty should be sharing about the community about UA and it's higher learning opportunities
- Panel discussion talking about what you want to emphasize what you want to share with the community
- Presidents goals - Skilled workforce and teacher education
- We don't have a culture of education, we need to be changing this message to encourage people that an education is available to everyone
- We are in tight a budget situation, we are not going to look at any cuts so that we can continue to push the legislation to support and fund education

- Amelia asked if this is UAS or Statewide charge or action
- Brief on the hand out from workshop —copy website for details - Enrollment is the biggest goal-February 8<sup>th</sup> inviting community High School Students and parents to campus to inform them about what University is, what is Financial Aid, meet faculty and learn about programs that are available
  - Heidi – Whales- went to High School – 250 students attended
  - Sol –Zombie program just before Halloween
  - Keith Cox- About being an entrepreneur
- Retention is the second big goal- Education Advisory Board
- Alaska College of Education Dean search- candidates coming for the Interviews
- Sitka Director Search- Lesley Gordon is a candidate
- Dean Search for A&S 7 telephone interviews next week
- Alaska Marine Lab Facility- Updates
- Instructional quality through teaching and learning CELT –Find a faculty member to provide professional development to
  - Increase higher learning opportunity
- Talk about afternoon breakout sessions for spring startup and fall
- Set up a meeting for Faculty Senate and Staff Council to get together to talk about this.
- Marianne will set up a time to meet with Provost

#### **6. Revised SC Constitution and Bylaws timeline**

- Michelle will check in with Keli Hite McGee at UA Statewide HR for grant funded officers eligibility
- We want to set up a google form to view and comment on the Bylaws and Constitution - Michelle will work with Colin on this so that staff sign in with UA email to comments

#### **7. Staff Council Projects and Dissuasions:**

Staff Governance BOR Representation update

- Kolene sent out two attachments UAF resolution and UA resolution for staff regents and Staff alliance. Faculty recently dropped staff from the regent position because staff have a different need for representation for the BOR
- Justin Parish asked why staff were taken off and recommended that staff should be put back on, as staff and faculty are not united and should be
- There are only three states in the country that currently have representation of both staff and faculty on the BOR

## **8. Staff Council Committee Updates:**

Chancellor's Advisory Committee on Equity and Cultural Safety-Kolene

- Met yesterday 1/23/2018 Fantastic meeting, two members not present
- Collaborating with HR folks Updates from Gail, two actions implementing for professional development have a social aspect that is aligned with equity and cultural safety
- Looking to create a tab on main webpage to Health and Safety equity  
What do you do if you feel you are being treated differently because of who you are?
- Provost Karen Carey recommends having Equity and Culture Safety training for Adjuncts at the adjunct orientation
- Adjuncts do seem to fall through the cracks for safe zone training
- Next meeting in February

## **9. Staff Alliance Morale Movement-Kolene and Amelia**

- Sent out a message as to where we are with this

SPBAC-Kolene

Staff Alliance SHCC-Trisha

- Meeting today cancelled
- Next Meeting February 21.

Staff Alliance Compensation-Michelle and Kiwana

- Have not met since last time

NEW Staff Alliance Ad Hoc Staff Emeritus Committee

- Group has been pulled into other meetings. Lead campus is UAF they have the history of staff Emeritus

## **10. Campus Updates**

Sitka-Amelia

- Director Search is under way, hoping for an offer in February
- New Hire- Rick Peterson Title III Program Coordinator
- Alaska Dive Semester with Reid Brewer- <http://divesemester.alaska.edu/>
- New Grant Funded Directional Designer

Ketchikan-Marianne

- Nothing new all normal operation
- Title III Expands for Hoonah Outreach –College is for everyone, you don't have to leave your house
- Hosting an open house

Juneau-Trisha

- Juneau campus is working on switch for Banner 8 to Banner 9 with testing
- Student Services and Financial Aid will go live with Banner 9 October 29<sup>th</sup>, 2018 UAS has to be off of Banner 8 by December 2018

- Statewide is putting up a website for Banner 9 training, watch for updates  
<https://www.alaska.edu/oit/servicecatalog/banner-support/> training
- Lots of new hires and moving position on UAS campus
- EL 104 is now live and ready for use/tech room/webinar/distance learning
- Michelle ask the question of Concur replacement for TEM capability with Banner 9 Updates

**Other business:**

- Amelia asked about a living document of what Staff Council has been doing, Great things working, hoping this document is a tool for recruiting officers in the future
- Staff Excellence Award/Staff Make Students Count Award- Check in with Mona sets up the election or Mae

Move the next meeting to March 15<sup>th</sup> – Michelle will update the website

Adjourn 11:05 AM - Amelia motions to Adjourn, Kiwana seconds