

**Minutes of the TLTR Meeting – Friday, January 19, 2001 – ELIB 211 – 9:00-10:10 am**  
**Approved: February 23, 2001**

**Members Present:**

Jonathan Anderson  
Michael Ciri  
Shirley Grubb

Mark Graves  
Shannon Kempton  
Rebecca Moorman

Alice Tersteeg  
Todd Walter  
Susan Warner

**Members Absent:**

Tia Anderson  
John Attebury  
Michael Byer

Pat Fitzgerald  
Steven Hamilton  
Steve Johnson

Barney Norwick

**Guests: Joseph Sears**

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**Meeting Agenda:**

1. Call to order
  2. Approval of agenda
  3. Fall Tech Fee update
  4. Employer Forum update
  5. Course Management Systems update
  6. Effective Teaching and Learning Centers -- Satellite Broadcast
  7. Carol Twigg visit
  8. Approval of minutes (3 sets)
  9. Date & time of next meeting
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1. **Call to Order** - Meeting called to order at 9:12 AM by chair, Rebecca Moorman.
2. **Approval of Agenda** - Proposed agenda was approved with no additions.
3. **Fall Tech Fee Update** - Rebecca gave an update on the Fall Tech Fee Projects that were given a combined award. David Ackerman rejected the award of four laptops for his Income Tax Preparation Practicum, which would be available for student check-out during the remainder of the year. He does not want the laptops under the shared conditions, although he still wants the laser printer included in the award. Michael C. stated that the laptops will cost approximately \$2000 each, including the *DELL Total Care* insurance package. They will now be available for student checkout all year long.
4. This leaves \$400 available to purchase a printer. The group questioned why the printer cost was so high and what characteristics it would need to have (portability, number of print cartridges, accessories, etc.). There was much discussion about the printer. Mark suggested that we offer Dr. Ackerman the printer under the same shared conditions we originally offered the laptops. There was agreement that student funds should not be spent on equipment that is only used during one-third of the year. We discussed checking out the printer to students when the practicum is not in session. Susan thought Media Services would be able to absorb the cost of supplies (ink cartridges, etc.). Rebecca will talk to Dr. Ackerman about this proposal, and will explain to him that the printer will be exclusively for his use during class time and will only be available for check out when his class is not being held. If he turns down this offer, we will purchase the printer for student check out from Media Services.

Shirley reported that the other items purchased with the Fall Tech Fees have arrived: the DVD player and the digital projector. The library's microform reader-printer has also arrived.

5. **Employer Forum Update** - Shirley reported on the Employer Forum. Lloyd Johnson, Donica Jerue from Goldbelt, Karen Waldrip from the UAS Career Center, and Nicki Neel from the State of Alaska Division of Personnel will explain what technical skills are necessary for certain jobs,

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and Barney Norwick will address how to get training in various technical skills at UAS. [This event is now scheduled for February 8, 11:00am - 12:30pm, in the Lake Room.]

6. **Course Management Systems Update** - Jonathan asked what kind of feelings exist for a centralized statewide system. Mike C. stated that UAA doesn't want a statewide system because they are content with the system they are currently using. UAF doesn't have an opinion either way because they are not actively involved with course management systems. The College of Rural Alaska would like to see a statewide system. The individual campuses will discuss this issue more. Mike C. would like to see a faculty toolbox put together of programs like Dreamweaver and Adobe Acrobat. These programs would be purchased with an institution wide license and allow for approximately 3000 users. Susan is concerned about every faculty member having these programs because she feels that they will not be fully utilized. She thinks that a lot of faculty members will not want to create their own pages, instead they will want to go to a department support person who will then create the page for them. Mike C. feels that everyone should at least have Dreamweaver because Office 2000 cannot produce quality web pages. Office 2000 inputs a lot of "garbage" that Dreamweaver has the capability to clean up. The purchase of a statewide Dreamweaver system will simplify training for UA.

Jonathan would like to see a forum on UAS Online to discuss the different systems and tools. The forum will discuss the different systems, compare and contrast them, and address what staff needs the system to do. Shannon stated that the biggest issue for students is user friendliness and easy accessibility. Shirley said that Sharon Crostich is going over to Blackboard for the use of threaded discussions. Jonathan explained the difference between threaded and linear discussions. Caucus uses the linear discussion model in which each comment goes at the bottom of the discussion, but Blackboard uses a threaded discussion model in which users can comment to one person off of the main discussion. Mike C. is worried about access; prospective students like to go to the site for other classes and view that class' syllabus and assignments before taking a course. Mike C. will coordinate a UAS forum in February. Jonathan is interested in seeing how each system is similar and different. Mike C. would like to compare the following systems: Web CT, UAS Online, and Blackboard. Shannon is concerned about training when these systems are being tested because persons who are not familiar with the different programs might not like it unless they have training. Susan is still very concerned about the cost of equipping the entire University with Dreamweaver and feels that it will be too complicated for a lot of faculty to use. Rebecca would like to see this issue revisited when there is more time to discuss it at length.

6. & 7. **Satellite Broadcast & Carol Twigg Visit** - Fees for this forum/speaker will be paid by the Provost's office. Media Center says that there might be a possible time conflict with the Department of Health & Social Services on the satellite. Shannon wondered how this broadcast could benefit the University. Shirley said that it would help everyone understand how to utilize technology and how technology is affecting the University instead of simply allocating money to buy new items. Susan volunteered to find more information on the satellite broadcast, and Rebecca will prepare a memo for the TLTR with more information and the websites for the two events. Jonathan is concerned that this broadcast might be beyond our goals and abilities.  
**Agenda item for next meeting - Where are we and where are we going in reference to technology?**
8. **Approval of Minutes (3 sets)** - Minutes were approved from the last three meetings.
9. **Date & Time of Next Meeting** - Next meeting will be on Thursday, February 1, 2001 at 8:30 am in ELIB 211.

Meeting adjourned at 10:12 AM.