

DRAFT—Minutes of the TLTR Meeting, Friday, November 16, 2001 – ELIB 211—10:30-12

Members Present:

Jamie Atkinson	John Attebury	Michael Ciri
Shirley Grubb	Lisa Hoferkamp	Steve Johnson
Rebecca Moorman	Jason Ohler	Joe Sears
Alice Tersteeg	Susan Warner	Emily Wescott

Members Absent:

Jonathan Anderson	Mark Graves	Steve Hamilton
Jeff Quick		

Guests:

Karen Cummins	Barney Norwick	Beth Weigel
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1. Call to Order
 2. Additions or Changes to Agenda
 3. Approval of Minutes
 4. Special Projects
 5. Classroom Wing (Committee Report)
 6. Technology Forums
 7. Next Meeting
 8. Adjournment
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1. **Call to order** – meeting was called to order at 10:35 by chair, Rebecca Moorman.
2. **Approval of Agenda** – agenda was approved with no additions.
3. **Approval of Minutes** – Minutes were approved by Michael C. and seconded by Beth Weigel, who was proxy for Shirley Grubb. [Shirley arrived later]
4. **Special Projects** – Steve H. sent word that Michael Dwyer withdrew his TLTR proposal. Michael C. will try to get together with Michael D. to discuss the Business Development Center and other issues.
5. **Classroom Wing** – Michael C. reported on classroom wing planning efforts that have happened since our last meeting. Susan Warner presented her *Classroom of the Future* discussion, and got good feedback from faculty. The Classroom Wing subcommittee met twice, and prepared a list of recommendations for Keith Gerken. (see attachment) Michael will report back to the TLTR in about 6 months on the plans for university telephone service. The TLTR will continue to promote budget planning for equipment replacement.

Susan added that we have a lot of classroom design expertise at UAA and UAF that we could look to for examples. She is also worried about how we are going to fund classroom support. Currently, Media Services does not have sufficient staff to check out equipment and provide classroom technical support. Ease of use of instructional technology plays an important role here.

Lisa asked about how outdated computer equipment is disposed of at UAS. This is actually a nationwide issue, and has not become an enormous issue here because we have hung on to computers “forever.” More PC companies are marketing with the concept of recycling in mind. The Library might be able to help due to the long history in the library community of recycling used books to small towns, third world countries, etc. It is possible that there are distributors who recycle computers to third world countries.

Alice added that having lighting controls at the front of the room as well as by the door would be ideal for art classrooms. Perhaps special measures can be taken for special rooms, but for standard classrooms, this arrangement is not likely. Dimmable multi-stage lighting is in the plans. Michael C. will check with Mike Greene about any possible adjustments. The locations of the screens in rooms is still not determined; Michael and Barney will set up a mock classroom in Hendrickson to see if the screen should be in the front, back, or side of the rooms.

Are we getting input from the adjuncts as to what they want since 40-50% of the classes are taught by adjuncts? Where do we get the money to buy faculty laptops? Who pays training costs? Susan was not comfortable going forward with the subcommittee's recommendations due to so many unanswered questions. After much discussion, the TLTR agreed that given all the construction deadlines Facilities Services is dealing with, we would forward our recommendations to Keith. Susan will continue to poll faculty (including adjuncts) about their needs and wants in new classrooms, and she will channel that effort through the Academic Support Group. Are we using the classroom wing as a tool to raise and address all technology issues? Adjunct faculty needs are not a classroom wing issue, but a campus-wide issue.

6. Technology Forums: We'll do a "What's New at the Library, Media Services, & Computing" at the beginning of Spring semester. Rebecca will arrange a time. Michael will repeat his presentation on "Personal Privacy and the Global War on Terrorism: Effects on Technology" as a TLTR Forum on Wednesday Nov. 28, at 10am. He'll also arrange with the students to do another presentation at Housing. Media Services will record the talk for webcast by streaming audio. Steve Johnson will do a talk on his courseware CD-ROMs.

7. Other

Rebecca reported on the November 15 webcast, "The Smart Classroom: What Does It Look Like Today?" Typically, "smart classrooms" include computers for instructors, digital projection, and a sound system. Speaker Malcolm Brown described the Dartmouth College media classroom model. One interesting concept was to have one full time classroom support person for every 6-8 classrooms, depending on the functionality in rooms. Other institutions provide 1 support staff for every 20 classrooms. In national polling approximately 45% of classrooms are considered "somewhat smart." The percentages vary for different kinds of colleges: 45% of liberal arts college classrooms are smart, 43% of research institution classrooms are smart, and 36% of community college classrooms are smart. The webcast is archived at <http://www.cren.net/know/techtalk/events/smartc.html>.

Steve Johnson reported on the progress of a proposed 4-year degree in E-Commerce. This degree is designed to prepare students as IT managers, and would produce graduates skilled at web page development, router configuration, and ability to set up e-commerce portals, with the business sense to put these pieces together. The program has gone through CIOS and is now making its way through the Curriculum Committee. The next step will be Board of Regents' approval.

Jason Ohler announced the *Alaska Society for Technology in Education* 2002 Conference Call for Papers. This year's theme is "Teaching with Technology... And All That Jazz." Any of the topics we've been speaking about – particularly the proposed E-Commerce degree -- would be perfect. For more information, go to: <http://www.aste.org/aste.php?pagename=conference-home>

Alice Tersteeg announced that the Student Art Show will be held in Egan Library at UAS and during Gallery Walk (Nov. 30, 4-8 pm) at the Baranof Hotel.

Next meeting: December 14, Library Room 211 at 10:30.

Meeting adjourned 11:45