

**TLTR Committee  
Meeting Minutes  
Friday, April 22, 2005  
10:30 am – Noon  
Novatney Conference Room**

**Call to Order.** The meeting was called to order at 10:35 am by acting chair, Karen Cummins. Steve Hamilton was having travel/mechanical difficulties.

**Attendance:** The following members and guests were in attendance:

Wayne Haas	Barney Norwick
Ashley Ahrens	Eric Niewoehner
Alice Tersteeg	Marsha Gladhart
Wayne Kleven (audio)	Matt Heavner

Marnie Chapman and Susie Feero in Sitka joined in.

**Approval of Agenda.** The meeting agenda was approved with no changes.

**Approval of Minutes.** The minutes from the March 11, 2005 meeting were unanimously approved.

**Action Agenda.**

Both Special Projects that were submitted were approved.  
Special Project funding is as follows:

- *Our Future in their Hands* – submitted by Marsha Gladhart and Mary Clare Tarlow. Funding by TLTR.
- *Helping Students use Digital Recording Technology in Humanities Courses* – Jason Ohler and Jean Ritchey. Approved by Chancellor's Office and are investigating funding sources at the time of the meeting.

**Next Year's Issues.**

- Need to determine who is going to be Chair. Steve Hamilton was nominated. Noted that Steve has taken a great role and the unbiased leadership he has shown.
- Need to determine who will be responsible for taking over doing the TLTR minutes and website as Karen Cummins will not be doing it any longer due to job/position restructuring.
- Issues concerning TLTR departmental representation – who will be on the committee. Same members as current membership shows.
- Issues concerning TLTR student representation. Student representation has been a major problem over the past couple years. Wayne Kleven will not be around next year. Need local and distance representation. Wayne brought up how he was invited to join from his professor Steve Hamilton. If all the members of TLTR were to ask their classes, he feels they would get students to get involved. Discuss at first meeting. Looked at incentives for student involvement. Suggested Journalism class member for articles in Whalesong.

- The 20 laptops for Egan classroom wing will drop out of rotation. Therefore, will be short 20 after next year (Fall 2006). No money in TLTR to compensate for this.
- Marnie mentioned that they would like to have a Sitka representative at these meetings all the time. Suggested organizing meeting agenda around regional items and Juneau items, touching on regional first and then location-specific items after so they are not involved with issues that do not concern each other.

**Technology Fee Revenues:** Copies of TFR were distributed by Barney. Mike is anticipating on what it will be for next year, what it has been, and assuming a 5% increase. IT beyond limits of maintaining what is out there. Discussion on higher enrollments but cap of tech fee on credit hours. Barney showed the rotation schedule for equipment for Fall and what will be where. Important thing to note is that all the equipment everywhere is really high quality. Laptops after 4 years are too high maintenance (costly) to keep. Discussion on requiring students in the Education department to be required to have their own laptops. Can this be a requirement for the university or departmental (program) requirements?

**Next Meeting.** The next meeting is scheduled for September 30, 10:30-12 in Novatney Conference Room will be scheduled.

**Adjournment.** The meeting was adjourned at noon.

Respectfully Submitted:

Karen Cummins