

**TLTR Committee
Meeting Minutes
Friday, January 21, 2005
10:30 am – Noon
Novatney Conference Room**

ATTENDEES: Wayne Haas, Barney Norwick, Ashley Ahrens, Alice Tersteeg,, Joseph Sears, Michael Ciri, Steve Hamilton, Karen Cummins, Marsha Gladhart, Wayne Kleven. No one from Ketchikan called in and Susie Feero, from UAS – Sitka, was here in person.

Meeting called to order 10:35 by Chair, Steve Hamilton

Wayne Kleven, on audio conference - distance student representative.

Agenda: Approved as Proposed.

Topic of TLTR support from Cathy LeCompte in Ketchikan as they approach idea of putting technical training person liaison at UAS-Ketchikan. TLTR supports this idea and Steve will relay this message to Robbie.

Minutes: Ashley Ahrens moved; Joseph Sears seconded. Passed without objection.

SPECIAL PROJECTS update: Steve gave a brief history of where the SP came from and why. The solicitation has been published and will be getting submissions by Feb. 25 so we can obligate the money by end of academic year. Joseph Sears, Wayne Haas, and Wayne Kleven, distance student living in Anchorage, will be the volunteers to examine the submissions. Specifications and criteria on “how to” submit a Special Project is on the TLTR web page.

Michael Ciri and Barney Norwick gave an overview of the new E-Portfolio system to the group. The system is receiving a lot of attention and is continuing to evolve. Feedback from the group indicated that different faculty groups were using the concept in different ways and some groups were not anxious to begin using yet. The point was reiterated that mandatory use of such a system is not envisioned.

The Information Services Committee (reporting to Faculty Senate) was briefly discussed. The group serves, among other things, as a tool for coordinated communication between the Faculty Senate and IT Services. While there is some overlap in issues discussed by this group and TLTR, the ISC is specifically a faculty group and addresses issues that extend beyond the learning and teaching mandate of TLTR.

Faculty Development Seminar Technology Training: Susie Feero reported she and another faculty came over as part of Instructional Design team in Sitka and did a presentation on asynchronous teaching, the best practices and how to do it. Received good feedback. If we do not get the technology and best practices down in the seminar how are we supposed to do this in our classes? It is archived on faculty development site UAS online

<https://uascentral.uas.alaska.edu/online/FAC-03?term=Training&behavior=UAS&session=547889>

Next meeting: March 11, 2005 (Before Spring Break) = 1 TOPIC ONLY Special Projects

April meeting to determine chair for next year and topics for next year. Steve will discuss with Robbie as to what she expects or would like to see.

Adjourn: 12 noon

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MEETING NUMBER *1236032*

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MEETINGS & EVENTS**

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