

**TLTR Committee
Meeting Minutes
Friday, March 11, 2005
10:30 am – Noon
Novatney Conference Room**

Call to Order. The meeting was called to order at 10:35 am by Chair Steven Hamilton

Attendance: The following members and guests were in attendance:

Wayne Haas	Barney Norwick
Joseph Sears	Eric Niewoehner
Steven Hamilton	Karen Cummins
Jean Ritchey	Marnie Chapman
Wayne Kleven	

Approval of Agenda. The meeting agenda was approved with no changes.

Approval of Minutes. The minutes from the January 21, 2005 meeting were approved with modification.

Agenda approved. Nothing added.

Action Agenda.

a. **Special Projects.** Wayne Kleven (Special Projects Committee) reported back to the group on the two special project requests submitted.

- *Our Future in their Hands* – submitted by Marsha Gladhart and Mary Clare Tarlow
- *Helping Students use Digital Recording Technology in Humanities Courses* – Jason Ohler and Jean Ritchey

The committee recommended approval of both. There was discussion on how distance students might access and use these technologies. Given limitations on funding, their priority was the Gladhart/Tarlow request. They further recommended that the Chair approach the Provosts office to explore the possibility of funding the Ohler/Ritchey proposal through other sources, such as the Chancellor's fund. The group by unanimous vote approved their recommendations and directed the Chair to explore alternate funding opportunities for the second proposal.

Next Meeting. The next meeting is scheduled for Friday, April 22. The agenda will include budget updates, topics of interest for next year, and TLTR leadership/membership.

Adjournment. The meeting was adjourned at noon.

Respectfully Submitted:

Karen Cummins