

University of Alaska Southeast
Teaching, Learning, and Technology Roundtable
April 27, 2007

Meeting Minutes

Present:

Colleen McKenna
Marsha Gladhart
Joseph Sears
Anselm Staack
Jennifer Brown
Alice Teersteg

Phone: Susie Feero, Sitka
Marnie Chapman, Sitka

1. Announcements: Marsha announced that the UASOnline forum has compiled 58 messages this last month. Other forums have light participation, if any. Colleen suggested that a forum on email problems be added. After discussion, Joseph suggested that the topic be expanded to Communication issues. All agreed and Joseph will establish that forum.

2. Approval of Minutes: Jennifer asked about the outcome of the ETT proposal noted in the March minutes. Marsha said that the Fairbanks group had been referred to Cody Bennett for possible collaboration. Minutes were approved as amended with the addition of Vicki Inkster's name attending and Michael's note that the group had discussed the Provost's decision to require all instructors to post course syllabi at their UASOnline courses.

3. Proposed New Mission Statement: The proposed TLTR purpose statement was discussed with general agreement with the new statement. Marnie asked if the statement could include clarification of the role the three campuses play related to TLTR. Everyone agreed that the purpose statement should include that clarification. Marsha asked that members send suggested drafts to her and the group agreed to postpone the decision on the new purpose statement until next fall. Marsha also distributed copies of the Sitka TLTR mission statement for the group's information.

4. Retreat Summary and Clarifications of Recommendations: Alice brought up the need to establish better communication between advisors and students. Discussion followed and Joseph suggested that the following statement be added to the "Effective tools" section to address that issue:

Investigate communication tools for advisors and students to communicate more effectively.

The group agreed to the addition. Anselm moved that the recommendations be approved and forwarded to Provost Stell. Jennifer seconded. Approval was unanimous.

5. Fall Appointments and Meeting Schedule: Marnie will be on sabbatical next year. Matt will rejoin the group in the fall but may ask for an alternate during the second semester since he always has a class at the same time in the spring. Joseph reported that there will be some changes in the help desk staff (all good, he promises) so he is not sure who will represent that department. Marsha asked that members let her know if they will be continuing next year. The group agreed to leave the meeting time as is for the coming year.

The meeting adjourned at 11:10 am

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