

**University of Alaska Southeast
Teaching, Learning, & Technology Roundtable (TLTR)**

Meeting Minutes

Thursday, December 6, 2012 9:00 – 10:30 AM

Toll-free number: 800-893-8850

Participant PIN: 8955736

Claire Bennett, Tony Martin, Kim Schulte co-chairs; Anne Jones, Maureen O'Halloran, Maren Haavig, Kevin Hurlley, Mike Ciri, Hildegard Sellner, Colleen McKenna, Lee Graham, Susie Feero, Jill Hanson, Marnie Chapman, Rick Wolk, Jon Martin

November 8 Minutes approved with edits from Carol Hedlin

Mark Thompson will no longer attend TLTR, he is now Infrastructure Manager. The Instructional Technology manager is Frankie Clarke. He is an alumnus of UAS. He will begin in mid-January.

UA Online has been upgraded to accept a username and password (rather than Employee Number and PIN) as of today. This allows for a much more streamlined process for students and faculty.

Blackboard upgrade: A test version of the new Blackboard environment is being provided. This version of Blackboard classes is being made available as a test environment for anyone who wishes to pilot the system prior to the live upgrade in Spring. IT is working on a manual solution course copies in this environment which includes grouping classes and copying them as a batch. An announcement will be sent this week which will inform us of the readiness of this test environment. In addition, in the new version of Bb there is an option to allow the course to keep the same "look and feel" as the previous version. This should assist in the transition to the new version.

Quality Matters Focus Group:

1. Maren Haavig
2. Rick Wolk
3. Susie Feero
4. Marnie Chapman
5. Rick McDonald
6. Clare Bennett
7. Anne Jones (Chair)
8. Colleen McKenna
9. Dave Saxton
10. Lindsey Doctorman
11. Michael Ciri
12. Maureen O'Halloran
13. Kimberly Schulte

**While the QM focus group is viewing the rubric as a “useful tool”, it is not to be used in faculty evaluation in any way. **

Objectives of the QM Focus Group:

1. Explore QM rubric as well as other rubrics for course design and applications for these rubrics
2. As a focus group, develop recommendations about the value of course design rubrics in the UAS environment
3. Recommend next steps for using QM rubric or QM-type rubric at UAS

The Regional TLTR recommends that the focus group report final recommendations some time prior to the first of May. The Focus Group Chair (Anne Jones) will provide updates to the Regional TLTR during each meeting - she will be added to the standing agenda.

The frequency of QM Focus Group meetings will be decided by the committee.

The group will meet on January 7, 10:00 AM on Elluminate. This meeting will be recorded for members who cannot attend at that date.

New Agenda Item: Supporting multiple platforms and devices on the UAS Campus

The Deans of the School of Education, Arts and Sciences and the School of Management forwarded a memo for discussion and possible action re: support for Mac Computers (included as an appendix to these minutes). Discussion focused around accessibility for all users, impact of support on IT and student learning, and the role of the committee in this issue.

Tony will talk with Michael Ciri about this memo, and determine who should be invited to the next meeting so that the committee has the most appropriate information in order to make a recommendation.

Maureen O'Halloran will hold training sessions for Blackboard at the UAS Campus on January 10-11, 2013.

Next meeting: January 31, 2013, 10:00 - 11:30.