

University of Alaska Southeast
Teaching, Learning, & Technology Roundtable (TLTR)

Meeting Agenda
Thursday, May 9, 2013
Chancellor's Conference Room
9:30 AM – 12:00 noon

Toll-free number: 800-893-8850
Participant PIN: 8955736

Participants: Tony Martin & Kim Schulte (co-chairs), Jason Amundson, Marnie Chapman, Michael Ciri, Maren Haavig, Susie Feero, Carol Hedlin, Maureen O'Halloran, Sara Minton, Hildegard Sellner, Bethany Wilkes

Visiting: Kathi Baldwin

1. Call to order

2. April 18 meeting draft minutes review

March 28 and April 18 minutes will be available soon.

3. Letter of Concern wrap up – Marnie Chapman

Discussion of the latest draft with recommendation to expand the summary to include reference to the variety of access challenges in addition to lack of appropriate Internet access and capacity. Carol will incorporate suggested changes and send to TLTR for review prior to forwarding the letter to Rick.

4. Mac support response letter wrap up – Lee Graham & Carol Hedlin

Most recently revised by Lee and Carol, members discussed the latest draft response to the request from Deans Lo, Sousa, and Blanchard for opinion/recommendation on IT and/or departmental support for Macintosh and other platforms. Tony commented on the evolution of our response, incorporation of diverse perspectives, and the value of time for opinions to mature and coalesce. Carol will incorporate suggested changes and send to TLTR for review prior to forwarding the letter to Rick for distribution to the deans.

5. Provost Caulfield visit

Provost Rick Caulfield stopped by to thank TLTR members for their work this year. He mentioned the evidence of UAS achievement in the recent UA Graduate Survey, and the importance of eLearning to UAS along with the challenge of finding the right balance between Face2Face and online instruction. The Provost appreciates the TLTR co-chair model which helps to connect the UAS campuses and recognizes the value of continuity if some members are interested in continuing next year. TLTR's role in providing professional development opportunities is also appreciated, with complements to Maureen for her regional contributions.

Preparation of the Year 3-Standard 2 accreditation report for the Northwest Commission on Colleges and Universities is in progress and will reflect TLTR work over the last year. Provost Caulfield also looks to TLTR to provide formal recommendations and is always happy to discuss any issues that arise.

Tony indicated that the group feels well supported, and also that our voices are heard which makes a big difference. Support helps sustain a high level of enthusiasm, TLTR info is shared with representatives' departments, and conversations coming from TLTR tend to spread across campuses.

6. Quality Matters focus group report – next steps

Their report was sent to Rick, and Carol will also forward the Sitka Campus Title III interim report on peer review along with their suggestions for one or two Fall 2013 Convocation presentations.

7. Sitka Title III blog report – Kathi Baldwin

Kathi referenced the blog white paper and asked that members read it. They're not looking for immediate action but expect this will be an ongoing discussion in the fall. She mentioned the value/interest in IT having information on academic blogs so they know how many UAS affiliated blogs are out there, and who is in charge so abandoned sites can be pulled if someone leaves. Current Sitka has Title III funds to support a UAS WordPress server if we want to institutionalize access/use. She will provide the link to UAF blog courses that open and operate within WordPress and entire courses use DropBox and WordPress. Tony suggested Kathi discuss the white paper and blog issues with Lee Graham for her perspective and to hear about some of her ideas. Lee is very interested in this topic; Kathi will see Lee and iTeach next week.

8. Other business

Adobe licensing changes: Deans and directors are surveying their faculty and staff to determine which Adobe products are used extensively. The cost of Adobe product licenses has risen well beyond previous levels so it will be necessary to determine which can continue to be widely available and which will need to be licensed directly to individuals who depend on a given program.

The Adobe PDF license will probably continue while others will be up for consideration. Maureen pointed out that most Photoshop users don't require the full extent of its capabilities, and that there are several options for basic image editing available for free or a nominal cost.

Adobe Presenter is purchased through Sitka TLTR or Title III and licensed for all of UAS. A computer plug-in, this software resides on a server in Juneau. It has proven very useful so they will try to keep it available. Susie indicated that it costs about \$5000 a year which should be sustainable.

9. AY13-14 members-

Tony, Career Education, will continue as co-chair along with Kim or someone else from Ketchikan. Kim is talking with her colleagues and expressing the need for additional Ketchikan voices. So far continuing members include Sara Minton, Humanities; Hildegard Sellner or designee, Learning Center; Jason Amundson, Natural Sciences; Bethany Wilkes, Library; Rick Wolk (tentative), Business & Public Admin; and Susie Feero, CIO. Clare Bennett, Humanities-Ketchikan and Jill Hanson-Sitka may also continue to serve. By virtue of their positions Maureen O'Halloran, Regional Instructional Design; Michael Ciri or designee, ITS; and Carol Hedlin, Vice Provost for Academic Affairs are TLTR members indefinitely. Sara Minton will check with Social Sciences on a potential representative, and we'll work with Student Government in the fall to identify a student representative. Kathi Baldwin is interested in TLTR activities and will remain on the TLTR route list.

10. Adjourn

See you in August!