

University of Alaska Southeast
Teaching, Learning, & Technology Roundtable (TLTR)
Agenda –February 12, 2016

Chancellors Conference Room
1:00-2:30 PM

Toll-free number: 866-832-7806
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Presenters PIN: 8955620

1. **Call to order at 1:07 pm.** In attendance includes in Juneau: Robin Gilcrist, Eve Dillingham, Maureen O'Halloran, Richard Simpson, Donovan Grimes, Michael Ciri, Jennifer Ward, Katy Spangler (calling in). Ketchikan: Kimberley Schulte, Ann Spehar, others? Sitka: Susie Feero, Jill Hanson, Jon Martin
2. **Minutes from December 4th meeting** Eve moved to approve them, Robin G. second. No opposition.
3. **CELT handout** (Maureen). Maureen shared her vision of CELT as she was previously asked to do. She is taking a course in quality matters. There is a QM consortium section for University of Alaska system, she shared it with us – UAA, KPC, UAF individual. Currently costs us \$1,650 and it would cost \$1,100 to join the consortium, so it makes financial sense. Eve expression of frustration with sometimes finding efficiencies and limited to one instructional designer. Ciri discussion of wanting to have differences between how UAF, UAA, and UAS is run, that diversity is good but it limits some of the efficiencies that could be otherwise created. Let's plan for some of the collaboration to come, less duplication of effort, like for example having a UAF instructional designer visit to do some training – Eve was bringing up some of these ideas. Checklist for an online course. About eight faculty are getting together with Maureen to discuss the future of CELT in the next few weeks.
4. **Faculty Senate Discussion of UAS ownership of course materials** (Ann & Marnie) Not a lot of interest on this topic. Ann spoke with labor union people and they were addressing the issue in Anchorage and the BOR regulation covers it and makes it straightforward to protect faculty intellectual material. She is going to step back on following this through due to lack of interest.
5. **Social Media Policy** (see handout) Maureen shared this with us. The draft we looked at was initially made about 2 years ago. In order to comply with FERPA, no grades information should be shared out on social media – your comments cannot be construed as a grade and students can voluntarily give personal information but it should not be required. Their aliases and information can be collected within Blackboard because it is a protected environment. Faculty should provide information about the security issues

with these outside accounts, be aware of the terms and conditions. Whatever you do faculty should not *require* use of these social media sites, like Facebook. Look at ownership policies at these sites. If using outside systems, how do you monitor disruptive students you can ask them to leave Blackboard but may not ask them to leave a social media site. Help Desk limited to support on social media sites. Worth mentioning on the policy document. Think about things that have school logos and representation of ownership and how it reflects on our institution – departmental discussion of these by programs. Consider talking to Maureen if you are thinking of using a social media tool with your class in order to think through the implications of the environment. We should approve the wording of the policy and have it available through the CELT / IDC site. Eve moved to approve this document, Ann seconded. No opposition, motion carries.

6. **Site Licenses funded by Title III** This is an informational handout from Maureen, these were from Sitka Campus Title III. We need a mechanism for faculty suggestions and use of these types of programs, specifically when we are debating a site license for a product. Some products funded out of IT, some like Blackboard is funded out of a different org. What is the universal list of tools we are going to fund – we need to have the group make the decision on the tools that we most need with the TLTR suggestions.

Vigorous discussion about the mechanism for making purchase decisions on software; what is the mechanism for faculty to make recommendations to get the software they need to do their job? Can we come up with the statement / mechanism to do this? Is TLTR the correct venue for doing this? Or the Blackboard working group? Or CELT? Or a subcommittee of TLTR? One of the functions of the CELT could be to survey faculty on the tools they are using, the tools they need. Identify the key software we need, a list, bring it back to TLTR. Discussion about the role of TLTR reporting to the Provost and Faculty Senate and the funding of the purchases through the Vice Chancellor.

For now with Respondus and Camtasia on its way to expiring somebody needs to make the call to have them be paid for.

Each of the TLTR members are going to poll our areas to get suggestions for making the list of software for recommendations for site licenses, and academic technology may have a list they will share.

Here is the current list:

**Respondus (Expires July, ~1650/year)

Studymate (probably not worth renewing)

Softchalk (was not renewed but there are some permanent license for those that need it)

Voicethread (Sitka only license, is expired because few used it - wasn't easy to extend to class when only a Sitka license since couldn't get login interface through Blackboard - rumor is Blackboard bought it anyway)

Not site licenses but bought by Title III for individuals

Articulate Studio (for some faculty esp fish tech)

For instructional Designers only (Lectora, Captivate, Screensteps)

Already funded by TLTR

Adobe Presenter (Expires December 2017)

Other types of licenses

lynda.com (expires in less than 60 days - let people know if they want a license assigned to them - otherwise not heavily used)

quality matters membership (expect the provost office will take over that)

various stock photo sites (used by instructional designers only)

7. Adjourn at 2:35pm

Upcoming agenda items:

- Review of the Draft discussion-Standardization Across MAUs

Upcoming Meeting Dates: