

University of Alaska Southeast
Teaching, Learning, & Technology Roundtable (TLTR)
Agenda – September 14, 2017
Novatney conference room
3-4 PM

Meeting Notes

(taken by Cody Bennett)

1. Call to order

2. Minutes from April 12, 2017 meeting
 - a. No Minutes available.

3. Introductions
 - a. Ketchikan
 - i. Kimberly Schulte (co-chair)
 - ii. Wendy Horn
 - iii. Ann Spehar
 - b. Juneau
 - i. Maureen O'Halloran
 - ii. Tim Powers
 - iii. Jennifer Ward
 - iv. Cody Bennett
 - c. Sitka
 - i. John Ingman
 - ii. Susie Feero (co-chair)

4. IT/Technology Governance
 - a. Meaning to TLTR. Our tech governance, there is a blackboard workgroup. Kim/John/Cody/Maureen/Susie; deal with tech of the LMS and other related issues. They could feed things to the TLTR for discussion.
 - b. Regional TLTR reports to faculty senate and the provost. Anytime recommendations come up, they both would get a report.
 - c. Faculty senate asks for a report for each of their meetings.
 - d. CMT/ITC/UA-Change/eLearning groups, how do these feed in, how do recommendations feed out.
 - i. Recommended that Michael Ciri speak to this in a future meeting.
 - e. Local to regional, regional to faculty senate /provost. We (TLTR) can have an influence on change. Beyond UAS, we may need to channel into other groups.
 - i. Example: TLTR recommended a stakeholder group for SIBL, advisors also recommended this, but traction not yet made.

5. Regional Technology Updates
 - a. Kaltura (Cody & Maureen)
 - i. Video hosting tools
 - ii. As we are on the verge of having it available, it would be wonderful to have a broad and deep testing trial. After the fall semester, we can make a recommendation to, ultimately, the executive cabinet for investment.

6. Upcoming Topics

- ~~Helpdesk~~ IT/User Services Update: (Cody Bennett)
 - o Google Fileshare: Share out the google fileshare/resources/shared email docs.
 - o Course Archiving: Share out course archiving supplementary doc.
 - o Student VDI now win10, single pool.
 - o Cisco phone upgrade – improved voicemail performance. Other decisions on implementation – will have notification with attachment, 14 day retention on phone. Also, Meet Me function to allow for each staff member to have their own conference number & pin for meetings. Not intended for classes.
- CELT Update: (Maureen)
 - o Monday morning Mentor – get email for 20 minute video of training.
 - o Quality Matters: Improving Online Course course will be attended tomorrow (a couple UAS folks, several UA folk).
 - o Applying QM rubric coming up, but only one sign up happened thus far.
 - o Alt-Textbook initiative that Jonas is running from the library. Encouragement to faculty to use open resources. Informational meeting on 9/22.
 - o Also 9/22, there is a meeting at CELT with Advisors and Faculty advisors to get folks on the same page.
 - o Upcoming writing center event inviting faculty (who use writing) to increase awareness of their services.
 - o Upcoming workshops
 - Kaltura
 - Faculty Survey (closed tomorrow) will tell about other workshops.
 - eLearning Curious brownbag lunch or discussion forthcoming. Interested in how to make an online class interactive. Perhaps have collaboration with TLTR and involve the other campuses. Aiming towards October.
 - o Celt website (uas.alaska.edu/celt) – find forms to propose ideas about involvement (teach, request, share, etc.)

7. Brainstorming of common topics to review/discuss over the year:

- a. Perhaps reach back to your departments to ask.
- b. Susie: two more meetings this semester – it would be nice to team up with CELT for faculty sharing. What people are doing in their classes. A way for staff and faculty to get involved. Quick shares of experience.
 - i. Ex: voicethreads vs discussions vs other.
 - ii. Smart room technology (of note, Juneau also has one of these spaces in development).

8. Local TLTR reports

- a. Juneau – no report.
 - i. Planned schedule 2wks after Regional TLTR mtg.
 - ii. It will be important to get details into written form so information can be shared out.

9. Meetings

- a. Had thought 3rd week consistently. Will keep dates. Will connect with those that cannot make that time and look for alternate.
- b. Consider technology involvement like Hangouts/Collaborate.
- c. Perhaps use the Meet Me service as it's available.

10. Adjourn

Upcoming Meeting Dates:

- October 19th at 3 pm
- November 16th at 3 pm

Regional TLTR Notes for September 14, 2017

(taken by Jennifer Ward)

1. Call to order at 3:05pm
2. Minutes from April 12, 2017 meeting
3. Introductions
4. IT/Technology Governance – **Blackboard Workgroup** Kimberly, Ingman, Susie, Cody, Maureen. Deal with LMS and other issues. **Regional TLTR** reports to Faculty Senate (at every meeting) and to Provost. **eLearning group** is being formed from Strategic Pathways. **ITC** including Vice Chancellors. **CMT** (CIO Management Team) Michael, Martha Mason, Adam in Anchorage, Karl Kowalski.
5. Regional Technology Updates – **Kaltura** (Cody and Maureen). A video management and authoring system, integrated with BlackBoard. Want to put into use for our faculty. KPC is using it as well as some other campuses. More secure than using Screencast or YouTube. Can embed videos. Students can create videos. We have a semester long trial... if we can use a portion of the UAA / UAF license (they have signed a 5 year contract already). It is expensive so we want to make sure that it will be useful to a large enough contingent of faculty before we commit.
6. Upcoming Topics – **Helpdesk/IT Update**: (Cody Bennett) – it has been busy this start of semester. Google environment, fileshare functionality. Google resource calendars with an institutional non-expiring account (testing). Google Backup – can make course backups on Google Drive. Weekly archive. Own conference numbers system for audioconferencing (not for classes) ideal tool for university staff communication. Employee virtual environment (virtual computer lab) to have a virtual computer on the cloud. Employee environment, Windows 10, 8G Ram, can use the UAS software build. ELMO new look from over the summer. Phone system – email to inbox hear the recording, eventually no red light on phone.

CELT Update: (Maureen) will send notes about this. QM course applying it. Alt-Textbook Initiative presentation by Jonas on 9/22. Writing Center meeting with faculty. Kaltura workshops. Faculty survey closing tomorrow. eLearning intro for curious faculty. Coordination with TLTR for events / brownbags.
7. Brainstorming upcoming topics for the year – ask faculty in my area. Faculty sharing at CELT / brownbags (what types of topics would we want to see in this forum)?
8. Adjourn
Upcoming Meeting Dates:
October 19, November 16

Sept 14 2017 – updates for TLTR *(by Maureen O'Halloran)*

Kaltura Update

Kaltura is a video hosting and authoring system which integrates with Blackboard. It provides video hosting, an authoring tool for creating combined PowerPoint/webcam presentations, a screen-capture tool and a video-quiz creation tool. These tools may be used by both faculty and students. It has tools for basic video editing and closed captioning. When used within Blackboard it provides better compliance with copyright and FERPA by truly restricting access to your class, provides statistics so that instructors can track who has viewed videos (and how much of the video they have watched) and allows video-quiz results to go into the grade center.

Both UAA and UAF have already adopted Kaltura and the license is large enough that adding UAS does not change number of seats. Because of this they have agreed to activate Kaltura for UAS as a free trial and this will happen within a few days. UAS will use this semester to evaluate Kaltura and to encourage faculty to create content or assignments for students. CELT instructional design will actively seek adopters and provide training and support.

More information about Kaltura can be found at www.kaltura.com and tutorials at <https://university.kaltura.com/moodle/index.1.php>

CELT update for TLTR

CELT activities

- Monday Morning Mentor – weekly email going out for access to weekly 20 minute videos on variety of pedagogical and technical topics that apply to both eLearning and face-to-face classes
- Quality Matters online courses offered by UA wide consortium
 - Improving Your Online Course – Sept 15 start date – 2 UAS participants
 - Applying the QM Rubric – Oct start date – may not go only 1 enrolled so far UA wide
 - Improving Your Online Course – Nov start date – has enough enrollment so it will go
- Scholarship of Teaching and Learning
 - Alt-Text Information Meeting, Sep 22 , 12 pm Egan 211 (Information Meeting for Open Educational Resources and electronic text via Egan Library – contact Jonas Lab jflamb2@alaska.edu)
 - Advisors Meet-Up Sep 22, 12 pm, Egan 103 (CELT) – advisors and faculty advisors share best practices)
 - Writing workshop – date TBA – writing resources for courses across the curriculum
- Tech Tuesday – weekly online “broadcasts” with tech tips – see the schedule at www.uas.alaska.edu/celt/
- Kaltura training – coming up to
- Other topics – based on faculty surveys and input – contact uas.celt@alaska.edu or scroll down on the CELT homepage uas.alaska.edu/celt/ for a form to submit a proposal
- Collaboration with TLTR especially on brown-bag lunches or informal gatherings to share faculty experience
 - Coming up in October– round-table discussion for those new to eLearning or the eLearning curious focusing on how online classes can be interactive